

## **Chairs Announcement**

**Please note that members of the public and the press are now allowed by law to film, audio record, take photographs, blog or tweet at this meeting. I would ask at this point if anyone is intending to film the meeting? I would ask anyone who is recording to avoid any disruption of the meeting and to avoid filming members of the public. If you do film members of the public there is the potential for civil action against you by anyone who has not given their permission to be filmed.**

**We are not expecting a fire drill, so in the event of the fire alarm sounding, please leave the building as quickly as possible. The Governance Services Officer will direct you to the appropriate exit and assembly point.**

**General Purposes and Arbitration  
Committee**

**Monday, 21 March, 2016 at 6.00 pm  
in Committee Room 1,  
at the Sandwell Council House, Oldbury**

**Agenda**

(Open to Public and Press)

1. Apologies for absence.
2. Members to declare any interest in matters to be discussed at the meeting.
3. To confirm the minutes of the meeting held on 10 August, 2015 as a correct record.

**Matter Delegated to the Committee**

4. Use of Resources held within Leonard Andrew Poole Trust.

**Matter Not Delegated to the Committee**

5. Nominations for the Offices of Mayor and Deputy Mayor of Sandwell for the 2016/17 Municipal Year.

**J Britton  
Chief Executive**

Sandwell Council House  
Freeth Street  
Oldbury  
West Midlands

**Distribution:**

**Councillor Dhallu (Chair);  
Councillor Haque (Vice-Chair);  
Councillors S Crumpton, P Davies, S Hosell, Meehan and Melia.**

**Agenda prepared by Trisha Newton  
Democratic Services Unit  
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This document is available in large print on request to the above telephone number. The document is also available electronically on the Committee Management Information System which can be accessed from the Council's web site on [www.sandwell.gov.uk](http://www.sandwell.gov.uk)

**Please note that this meeting may be filmed by members of the public and press, and may be filmed by the Council for live or subsequent broadcast on the Council's web site**

## **Apologies**

To receive any apologies from members

## **Declarations of Interest**

Members to declare any interests in matters to be discussed at the meeting.

**Minutes of the General Purposes and Arbitration Committee**

**10th August, 2015 at 6.00 pm**  
**at the Sandwell Council House, Oldbury**

**Present:** Councillor Dhallu (Chair);  
Councillor Haque (Vice Chair);  
Councillors P Davies, Meehan and Melia.

**Apologies:** Councillors S Crumpton and S Hosell.

4/15

**Minutes**

The minutes of the meeting held on 16th March, 2015 were confirmed as a correct record. With regard to Minute No. 3/15(2), the Chair confirmed that Councillor Webb had been nominated to the office of Deputy Mayor of the Borough of Sandwell for 2015/16 at the Council meeting held on 14<sup>th</sup> April, 2015.

**Matter delegated to the Committee**

5/15

**Appeal against the decision of the Adaptations Panel**

The Committee considered an appeal by Mrs R on behalf of her mother, Mrs C, against the decision of the Disabled Facilities Grant Adaptations Panel. The appeal was on the grounds that her mother was restricted to confinement within the property.

Mrs R appealed the decision and requested the provision of a ramped access to the property.

In reaching its decision the Committee considered the report of the Director – Homes and Communities and the appellant's written and verbal submissions.

**General Purposes and Arbitration Committee – 10th August, 2015**

**Resolved** that the appeal be upheld and the application for a Disabled Facilities Grant under the Housing Grants, Construction and Regeneration Act 1996 to provide a ramped access to the property be approved.

(Meeting ended at 7.15 pm)

Contact Officer: Trisha Newton  
Democratic Services Unit  
0121 569 3193

**Report to General Purposes and Arbitration Committee**

**21 March 2016**

**Use of Resources held within Leonard Andrew Poole Trust**

**1. Summary Statement**

- 1.1 Approval is sought to utilise £6,700.00 of available resources held by the Leonard Andrew Poole Trust. This being for the benefit of residents of Grafton Lodge residential care unit in accordance with the terms of the bequest.
- 1.2 Grafton Lodge is part of the Sandwell Community Caring Trust Organisation.

**2. Recommendations**

- 2.1 That approval is given for the purchase of weekly extend classes (exercise to music) within Grafton Lodge, at a cost of £2,600.00. Funding to be provided from available resources held by the Leonard Andrew Poole Trust in accordance with the terms of the bequest.
- 2.2 That approval is given for monthly entertainment, monthly pet therapy/ social therapy at a cost of £3,600.00. Funding to be provided from available resources from the Leonard Andrew Poole Trust in accordance with the terms of the bequest.
- 2.3. That approval is given for the purchase of craft materials/activities for residents to utilise within Grafton Lodge, at a cost of £500.00. Funding to be provided from available resources held by the Leonard Andrew Poole trust in accordance with the terms of the bequest.

**David Stevens**  
**Director – Adult Social Care, Health and Wellbeing**

**Contact Officers**

Bev Hellend	Susanne Moore
Operations Manager	Principal Accountant
Adult Social Care	



### **3. Strategic Resource Implications**

There is £18,430 available in the Leonard Andrew Poole Trust which in accordance with the terms of the bequest can be utilised for the benefit of the residents of Grafton Lodge.

The resources requested have no strategic resource implication and are intended to be utilised to compliment improvements already completed and resourced by Grafton Lodge, Sandwell Community Caring Trust.

### **4. Legal and Statutory Implications**

In accordance with the Deeds of the Charitable Trust the General Purposes and Arbitration Committee as Managing Trustees, have the authorisation to approve expenditure from the aforementioned Charity.

The Managing Trustees will authorise expenditure at their discretion in providing special amenities of any kind for the residents of Grafton Lodge Residential Care Home.

### **5. Background Details**

- 5.1 The Leonard Andrew Poole Charity was created in 1977 in accordance with a bequest. The sum of £10,460.25 invested in Charities Official Investment Fund Income Shares held by CCLA Investment Management LTD.

The value of the current share portfolio is approximately £94,028.00.

- 5.2 The original Managing Trustees being the members of the Social Services Committee. The General Purposes and Arbitration Committee has since replaced this committee and as such the role of Managing Trustees now sits with the members of the General Purposes and Arbitration Committee.
- 5.3 The Managing Trustees have authorisation to approve the use of any yearly income generated by the investment plus bank interest accrued. This currently stands at £18,430 cash in the bank, with approximately £4,000 per annum being generated from the investments held.
- 5.4 The aim of this report is to access the available funds in order to enhance the quality of life experienced by the residents of Grafton Lodge. Access to the trust fund was last made in 2014 for weekly exercise classes, redecoration of lounge areas, garden furniture and activity/craft materials.

## **6. Proposal**

### **6.1 Activity programmes**

To ensure residents are stimulated for their wellbeing an activity programme will assist regular planned events such as extend classes, pet therapy, social intervention (puppeteer) vocalist entertainment. The proposal is to help with the costings towards such activities.

### **6.2 Craft Materials/activities**

For residents to be creative and stimulated materials are always having to be replaced. Specific activities to support older people with dementia are required again to encourage interaction, stimulation and wellbeing.

## Appendix A

### Leonard Andrews Poole – Expenditure Analysis

<b>Purchase</b>	<b>Location</b>	<b>Quantity</b>	<b>Price</b>
Weekly entertainment exercise to music	Both lounge floors	52 sessions	£2,600.00
Monthly entertainment singers, pet therapy, craft workshops, hand therapy	Both lounge floors	X 12	£3,600.00
Craft/Activity Materials including garden planting	Both Lounge floors		£500.00
<b>Total Cost</b>			£6,700.00

All costings exclude VAT

### Conclusion

The proposals in this report are all in line with the requirements of the Leonard Poole Trust in as much as they are special amenities for the residents of Grafton Lodge Residential Care Home.

### Recommendations

That the proposals contained in this report are endorsed by the Manager of Trustees Sub Committee and the costs be met from the Leonard Poole Trust.

Bev Hellend  
Operations Manager  
Adult Social Care

Susanne Moore  
Principal Accountant  
26 February 2016

**Sandwell Metropolitan Borough Council**

**General Purposes and Arbitration Committee**

**21 March 2016**

**Nominations for the Offices of Mayor and  
Deputy Mayor of Sandwell for the 2016/17 Municipal Year**

**1. Summary Statement**

- 1.1 The Committee is invited to consider the nomination of persons to the offices of the Mayor and the Deputy Mayor of Sandwell for the Municipal Year 2016/2017.
- 1.2 The Council, at its meeting on 8 January 2013, approved the process for the selection of Mayor based on the following criteria:-
- nominees shall be serving members of Sandwell Council who have not previously served as Mayor;
  - nominees shall have given notable service to the Borough of Sandwell as a councillor and/or within the local community;
  - each nomination shall be submitted by a serving member of the Council supported by five other serving members of the Council, regardless of political party.
- 1.3 All members of the Council have been invited to submit nominations for the office of Mayor and three valid nominations have been received in respect of:-
- Councillor Eaves;  
Councillor Edis;  
Councillor Webb.
- 1.4 The nomination for the office of Deputy Mayor will be reported at the meeting.

Further details are attached for your information.

## 2. **Recommendation**

That the Committee make a recommendation to the Council in respect of nominations for the office of the Mayor and Deputy Mayor of Sandwell for the Municipal Year 2016/2017.

**Neeraj Sharma**  
**Director - Governance**

Contact Officer  
Trisha Newton  
Democratic Lead  
0121 569 3193

## 3. **Strategic Resource Implications**

3.1 The Council makes financial provision annually to enable the functions of the Mayoralty to be undertaken. Staff support is provided by the Mayor's Office.

## 4. **Legal and Statutory Implications**

4.1 There are no direct legal or statutory implications arising from this report.

4.2 The General Purposes and Arbitration Committee has the responsibility under its terms of reference to make recommendations to the Council on nominations for the ceremonial mayor of the Council.

4.3 The role and responsibilities of the Mayor are contained within Article 5 of the Council's Constitution.

## 5. **Implications for the Council's Scorecard Priorities**

5.1 As the first citizen of Sandwell, the Mayor and his or her Deputy are ambassadors of the Council, thus promoting and thereby contributing to all the Council's Scorecard priorities.